



# STATE AND NATIONAL DUES PAYMENT FORM

Use this form for MEMBERSHIP DUES  
AND FOUNDER'S DAY GIFTS ONLY

<b>For State Office Use Only</b>	
Date Rec'd	_____
Check #	_____
Amt \$	_____ RGN _____

All PTA/PTSA's are *legally* required to send membership dues payments to the state office **MONTHLY**, as collected. State and National dues are not to be used as funds for local units or considered part of the local unit's budget. **For ALL PTA Programs, including Reflections, Scholarships and other PTA programs, dues must be paid monthly (and bylaws updated and approved by the State Office within three [3] years).** (This refers to membership dues NOT County Council dues, which may have a separate due date).

Each person joining your local unit PTA/PTSA automatically becomes a member of the state and national associations. The total amount per member is \$3.50 (state portion of a member's due is \$1.25; the national portion is \$2.25).

**Please complete all sections of this form so that your payment is accurately credited to your local PTA unit.**

This payment covers dues received from the following membership year  2018/2019 or  2017/2018 for the following month(s):  
 Jul  Aug  Sep  Oct  Nov  Dec  Jan  Feb  Mar  Apr  May  June  
 Note: If no dues are collected during a month, it is **NOT** necessary to submit this form.

National PTA ID # 

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 Example 8 digits in length: 

0	1	2	3	4	5	6	7
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Full Name of PTA: \_\_\_\_\_

PTA Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ School Telephone #: \_\_\_\_\_

President's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Treasurer's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

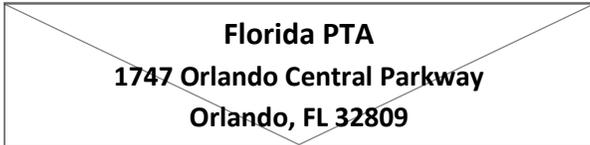
Email: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Total # of New Members \_\_\_\_\_ @ \$3.50 \$ \_\_\_\_\_

PTA Founders Day Gift \$ \_\_\_\_\_

**TOTAL Amount Enclosed** \$ \_\_\_\_\_

Please make checks payable to Florida PTA and mail to:



- **PLEASE NOTE:** There is a \$35.00 fee for any returned check. Due to reporting requirements we **CANNOT refund membership overpayments.**

As of May 1<sup>st</sup> each year, PTAs that have not paid any dues will be considered inactive and appropriate action will be taken. Any dues received after May 1<sup>st</sup>, will not be credited to the current membership year for award purposes. For Florida PTA membership awards reporting only, the deadline for **FINAL DUES PAYMENTS TO FLORIDA PTA IS MAY 1, 2019.**

**Questions?** Phone: 407-855-7604 x303 | Toll Free: 800-373-5782  
email: [membership.data@FloridaPTA.org](mailto:membership.data@FloridaPTA.org) | Web: [www.FloridaPTA.org](http://www.FloridaPTA.org)