



FAMILY AND COMMUNITY INVOLVEMENT AWARD NOMINATION FORM 2016-2017

Highlighting Exemplary Programs in Florida Schools

Overview of Award

The purpose of this award is to promote and recognize innovative school practices that increase family and community involvement. Each school selected as a regional winner will designate a representative from the school to accept the award during the Florida Parent Teacher Association (PTA) Leadership Conference July 2017. Expenses for the school representative that will be reimbursed include car mileage, up to two nights lodging and up to two award ceremony tickets.

Award Categories

Entries will be judged in each of two categories: Elementary School (PreK-5) and Middle/High School (6-12). Statewide, there will be a total of ten winners. Each district may submit two nominations: one elementary and one middle/high school.

Criteria for Selection

A nomination should reflect an innovative practice for recruitment, training and recognition of family and community involvement practices. These could include, but not be limited to, programs that address: removing barriers, parenting, student learning, communicating, volunteering, training at school or at home, decision making, and collaborating with the community and others.

Entry Deadline for District Volunteer Coordinators

The original and six (6) copies of the completed nomination form must be postmarked by February 17, 2017 (no late submissions accepted).

Eligibility

The nomination is to be generated by the School Advisory Council, with input from the school's PTA or parent organization. Entries must be school projects that focus on specific school-initiated family and community involvement programs or strategies.

This award is sponsored by:



Complete the information below. Please type or print legibly.

SCHOOLS: Return all nomination forms to your District Volunteer Coordinator

Region: I ___ II ___ III ___ IV ___ V ___

Elementary (PreK-5) _____

Middle/Senior (6-12) _____

District: _____

School Name: _____

Mailing Address: _____

City/State/Zip: _____ Telephone: _____

Project Name: _____

Program Contact: _____ Email: _____

District Volunteer Coordinator: _____

Telephone: _____ Email: _____

SIGNATURES:

All signatures are required.

School Principal: _____

School Advisory Council Chairman: _____

PTA or Parent Organization President: _____

District Volunteer Coordinator: _____

Superintendent (**District-Level Winner Only**): _____

DISTRICT VOLUNTEER COORDINATOR:

Mail the original and six (6) copies of the nomination form to Sade Collins, Florida Department of Education, Bureau of Family and Community Outreach, 325 West Gaines St., Room 1444, Tallahassee, FL 32399-0400. The nomination forms must be postmarked by **February 17, 2017** (no late submissions accepted). If you have questions, please call 850-245-0847.

PROJECT NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

Facts and Figures:

Contact person: _____

Project's mission: _____

Project's goals: _____

Project initiated by: Title I ____ ESE ____ ESOL ____ PTA ____ PTO ____ Other ____

If you have a program website, please indicate address: _____

Total school enrollment: _____

Grade levels served by project: _____

Number served by project:

Parents/Guardians _____ Students _____ Community partners _____

(Provide a number)

Staff size: _____

Number of volunteers needed to implement project:

Parents/Guardians _____ Staff _____ Students _____ Community Partners _____

Names of community or business partners involved in project: _____

Major sources of funding: _____

Budget (how much did the project cost): _____

(List a dollar amount, in-kind services or donations)

Fees for participation: _____

Site location: _____

Program hours: _____

Entries must be postmarked and submitted by district volunteer coordinators by February 17, 2017.

PTA National Standards for Family-School Partnerships

CHECK ALL THAT APPLY

- _____ Welcoming All Families into the School Community
- _____ Communicating Effectively
- _____ Supporting Student Success
- _____ Speaking Up for Every Child
- _____ Sharing Power
- _____ Collaborating with Community

Program Description

- Describe the nominated program in 500 words or less (Times New Roman 11 point type).
- Are there materials available that can be shared with others who wish to duplicate your programs? If so, please attach supporting documents.
- The Family and Community Involvement Award will be judged based on the following evaluation checklist (each question is worth a possible 20 points for a total of 100 points):
 - ❖ **Impact on Families and Community Involvement:**
 - Consider the outreach of the program and how families and the community were drawn into the school.
 - ❖ **Involvement of Families and Community:**
 - Consider the appeal of the project to get families and the community involved.
 - ❖ **Ability to Replicate the Program:**
 - Consider the cost, time commitment and difficulty to replicate the program.
 - ❖ **Innovation and Usefulness of Project:**
 - Consider any creative or innovative aspects of the program and how useful the project was to the school.
 - ❖ **Relationship to School Improvement Goals:**
 - Consider if the program aligns with school improvement goals and promotes school improvement.

